

Get Started with My Organization

In order to populate your custom profiles, we ask that you review and complete the required documentation that can be found [here](#)¹.

Download your onboarding packet to access the templates that contain all the mandatory fields to load your departments, people and publications into My Organization module.

Once the file is complete, you can upload it directly within the My Organization module.

More information on My Organization can be found [here](#)².

Fields

Name	Value
product	InCites
Indicator	false
draftStatus	false
reviewComplete	false

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1. <http://help.incites.clarivate.com/inCites2Live/9388-TRS.html> (WoSProfilesImplementation)
 2. <https://clarivate.com/products/incites/my-organization>